



SPRINGFIELD CONVENT SCHOOL

Applicants are invited for the following post –

CARETAKER

From 1 November 2018

Springfield is a day school for girls from Pre-School to Grade 12, set in beautiful gardens on Wynberg Hill in the southern suburbs of Cape Town. Founded by Irish Dominican Sisters in 1871, Springfield has a caring, Catholic atmosphere, a proud academic record, vibrant Music and Art Departments and excellent facilities for Sport.

Springfield Convent School seeks to employ a **CARETAKER** for its beautiful facilities on its large campus. A small cottage is available on the premises, suitable for a married couple.

The caretaker duties include:

- ❖ Locking and unlocking the entire school every morning and evening and, on many occasions, after hours and at weekends;
- ❖ Ensuring safety on the premises;
- ❖ Involvement in community forums;
- ❖ A willingness and ability to promote and uphold the school's Catholic ethos.

Previous experience in a large campus environment, as well as some maintenance skills are recommended.

Apply in writing, giving details of qualifications, experience and the names of three contactable referees to:

The Headmistress
Springfield Convent School
St. John's Road
Wynberg
7800

or Email: headmistress@springfieldconvent.co.za

Closing date for applications: **Monday 27 August 2018**

The school reserves the right not to proceed with the filling of this post. An application will not in itself entitle the applicant to an interview or appointment, and failure to meet the minimum requirements of the advertised post will result in applicants automatically disqualifying themselves from consideration.

No faxed applications accepted.

Candidates not contacted shall consider their applications unsuccessful.